

## ASSISTANT PROPERTY MANAGER

### **Overview**

More Space Storage encourages an Empowered Culture where you are actively involved in the success of your facility. As a full or part time Assistant Property Manager the compassion you show to your customers, the care you take in maintaining your retail store and property, the way you work together with your fellow teammates, and the passion you take in learning and growing with us counts.

### **What We Offer**

- A competitive hourly rate
- Paid Time Off
- Paid Holidays
- No late hours or extended holiday hours
- Insurance: Medical, Dental, & Vision Coverage
- On the job training

### **Responsibilities**

#### **Your role with us**

You will become an expert in all things storage! You will greet and provide exceptional service to every customer that walks through your doors or calls on the phone. Often times, you'll be helping customers during some of their most challenging times, making a difference when they need it most.

- Provide outstanding customer service by listening to customers to understand their unique situation and recommend solutions and products that meet their needs.
- Become an expert on all things storage by learning the leasing process, explaining it to customers and managing all aspects of rentals from making a sale, to taking payments, to selling merchandise, to offering insurance and making collection phone calls.
- Take ownership of your store's retail business, including operating the point of sale, gate systems, and processing reports.
- Participate in operations activities including but not limited to: inspecting the store through daily walk-throughs, performing lock checks, cleaning, janitorial duties, and maintaining the property.

## **You'll love working here because**

- You'll make a difference. You will help people during some of the most difficult times in their lives by listening to them, easing their concerns, and providing them with a solution that meets their need. You will be creating friendships with your fellow teammates while serving a common goal. We are actively engaged in local charities and communities.
- You'll belong to a team. We will work together to create an encouraging and resourceful team that will excel and accomplish our goals. Together, all things are possible!
- We encourage growth! Our company is expanding and has a variety of opportunities available. We provide the training, you provide the initiative.

## **Qualifications**

### **What makes you a perfect fit for this role?**

- A passion for customer service and helping people.
- A high school diploma or equivalent. College education is a plus.
- 2 or more years experience in property management or sales.
- 2 or more years experience in customer service.
- 2 or more years experience in the retail or service industry (i.e. department stores, supermarkets, warehouses, specialty convenience, hotel, and restaurant).
- Bilingual a plus.
- A positive, outgoing personality with passion for helping people.
- Strong accountability combined with enthusiasm for teamwork.

### **What you should know:**

- You must have the ability to work Saturdays and/or Sundays.
- Background checks and drug screenings are required.
- The physical demands described here are representative of those that must be met by you to successfully perform the essential functions of this job. While performing the duties of this job, you will be frequently required to stand, sit, kneel, crouch, crawl, bend, climb or balance on a ladder, and maneuver around physical properties while performing various maintenance and inspection duties. On occasion, you may need to lift and/or move up to 50 pounds.